

INTERNAL USE ONLY

FORMAL COMPLAINT

INFORMAL COMPLAINT

\_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_



**RAINS COUNTY SHERIFF'S  
OFFICE  
PERSONNEL COMPLAINT  
FORM**

STATE OF TEXAS

COUNTY OF RAINS

BEFORE ME, the undersigned authority, on this date personally appeared the person whose name is set out below as affiant who, after being first duly sworn upon oath deposed and said:

**AFFIDAVIT**

**My name is** \_\_\_\_\_ *(First, Middle, Last)*, **my date of birth is** \_\_\_\_\_ *(mm/dd/yyyy)*, **and my address is** \_\_\_\_\_ *(Street, City, State, Zip)* **which is located in** \_\_\_\_\_ **County.**

**I declare under penalty of perjury that the foregoing is true and correct.**

**Executed in Rains County, State of Texas on the** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_.

My telephone number is (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

I am employed at \_\_\_\_\_ *(Name of Employer)*, located at \_\_\_\_\_ *(Street, City, State, Zip)*, and my business telephone number is (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_.

My email is \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_.

I am hereby initiating this complaint against department members(s) \_\_\_\_\_ . ID number(s) \_\_\_\_\_ .

I make this affidavit voluntarily and from my own personal knowledge for the purpose of complying with the requirement of Section 614.022 of the Texas Government Code which states to be considered by the head of a local law enforcement agency, a complaint against a police officer must be in writing and signed by the person making the complaint.

I have read Section 37.02 of the Texas Penal Code as set out on the following page, and I am aware of the penalty set out therein for perjury.





I have read all of the above affidavit including the printed and handwritten portions thereof, and the statements therein are true.

\_\_\_\_\_  
AFFIANT

SUBSCRIBED AND SWORN TO ME BEFORE by said affiant this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ to certify which witness my hand and seal of office.

\_\_\_\_\_  
NOTARY PUBLIC in and for Rains County, Texas

My commission expires \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**DEPARTMENT USE ONLY BELOW THIS LINE**

-----

**INFORMAL COMPLAINTS ONLY**

**DATE RECEIVED** \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**INVESTIGATING SUPERVISOR** \_\_\_\_\_

**MEMBER(S) COMPLAINT IS ON** \_\_\_\_\_

**Nature of Complaint and Synopsis:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Investigating Supervisor Findings / Conclusion:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Actions Taken:**

- None
- Coaching/Counseling
- Forwarded to Sheriff for Further Consideration
- Formal Investigation Initiated

**DATE INVESTIGATION COMPLETED:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

**SUPERVISOR SIGNATURE** \_\_\_\_\_